

Termen en begrippen

Informatie- en archiefmanagement (IAM) in brede zin

Deze en afgelopen 2 maanden toegevoegd

Van **maart 2019 tot en met mei 2019**

Een verzameling termen in de vorm van een woordenboek (dictionary) met verwijzing naar andere termen in de vorm van een thesaurus. Centraal staat het thema informatiebeheer, een vertaling van records management.

De termen zijn afkomstig uit verschillende bronnen.

Er zijn geen speciale voorkeustermen. Daarom kunnen per term meerdere gelijksoortige omschrijvingen voorkomen. Het is ook mogelijk dat de omschrijvingen onderling (soms behoorlijk) afwijken.

De datum van de afdruk is gelijk aan de versiedatum.

Samenstelling: Rienk Jonker

Voor meer informatie of vragen en opmerkingen neem dan per e-mail contact met mij op.

E-mail adres: RienkJonker@gmail.com

Access aid

- ~ A software program or document that allows Consumers to locate, analyze, order or retrieve information from an OAIS.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1- 8

Domein term

Bewaarstrategie

Bredere term: *Aid*.

Bevat: *Associated Description; Finding aid; Ordering Aid; Retrieval Aid*.

Onderdeel van: *Access; Application*.

Access Collection

- ~ Collection of AIPs that is defined by a Collection Description but for which there is no Packaging Information for the collection in Archival Storage.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1- 8

Domein term

Bewaarstrategie

Bredere term: *Collection*.

Zie ook: *Access*.

Access functional entity

- ~ The OAIS functional entity that contains the services and functions which make the archival information holdings and related services visible to Consumers.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1- 8

Domein term

Bewaarstrategie

Bredere term: *Functional entity*.

Onderdeel van: *OAIS functional entity*.

Access rights information

- ~ The information that identifies the access restrictions pertaining to the Content Information, including the legal framework, licensing terms, and access control.

It contains the access and distribution conditions stated within the Submission Agreement, related to both preservation (by the OAIS) and final usage (by the Consumer).

It also includes the specifications for the application of rights enforcement measures.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1- 8

Domein term

Bewaarstrategie

Bredere term: *Rights information*.

Onderdeel van: *Preservation Description Information*.

Zie ook: *Authorization; Restricted access; Restriction*.

Access Software

- ~ A type of software that presents part of or all of the information content of an Information Object in forms understandable to humans or systems.

Herkomst (nr. + titel):

<i>In</i>	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz. 7 par 1</i>	Domein term Informatievoorziening
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1- 9</i>	Informatievoorziening

Bredere term: *Software*.

Zie ook: *Access*.

Administration functional entity

- ~ The OAIS functional entity that contains the services and functions needed to control the operation of the other OAIS functional entities on a day-to-day basis.

Herkomst (nr. + titel):

<i>In</i>	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1- 9</i>	Domein term Bewaarstrategie
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Bredere term: *Functional entity*.

Onderdeel van: *OAIS functional entity*.

Affordance

- ~ Affordances are relationships between a physical object or a digital one and a person.

Herkomst (nr. + titel):

<i>In</i>	<i>10288 - What is an affordance?</i>	Domein term (generiek/niet toegewezer)
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Is / is een: *Neologisme; Relation*.

Engere term: *Constraining affordance*.

Zie ook: *Bruikbaarheid; Context; Geschiktheid; Knowledge; Semantic capital; Usability; Use context; User context*.

Synoniem: *Affordanz; Anbietung; Angebotscharakter; Aufforderungscharakter*.

AIP edition

- ~ An AIP whose Content Information or Preservation Description Information has been upgraded or improved with the intent not to preserve information, but to increase or improve it.

An AIP edition is not considered to be the result of a Migration.

Herkomst (nr. + titel):

<i>In</i>	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1- 9</i>	Domein term Bewaarstrategie
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Bredere term: *Edition*.

Onderdeel van: *Archival information package*.

AIP version

AIP version

- ~ An AIP whose Content Information or Preservation Description Information has undergone a Transformation on a source AIP and is a candidate to replace the source AIP.

An AIP version is considered to be the result of a Digital Migration.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1- 9

Domein term

Bewaarstrategie

Bredere term: *Version*.

Onderdeel van: *Archival information package*.

Zie ook: *Digital Migration*.

Archiefsysteem

- ~ Informatiesysteem in de zin van geheel van normen, plannen, procedures en activiteiten waarmee een verwerkingsverantwoordelijke zijn archieffunctie vorm geeft.

Herkomst (nr. + titel):

In 10259 - Over archiveren

Domein term

(generiek/niet toegewezer)

Beschreven in: *NEN-ISO 15489-1:2001 (nl); NEN-ISO 23081-1:2006 nl; NEN-ISO 23081-2:2009 (en); NPR-ISO/TR 15489-2 (nl)*.

Bredere term: *Systeem*.

Bevat: *Archival description system; Classificatie; Compliance Information System; Conventioneel verkeer; Documentair informatiesysteem; Documentenmagazijn; Documenttypcatalogus; ECMS; E-depot; Elektronisch documentenverkeer; Elektronisch verkeer; ERMS; Gegevensmagazijn; Metadata systeem; Metadataschema; Overzicht; Procesgebonden informatie; Records application software; Records Management Applicatie; Records Management Application; Records preservation system; Register van het archiefsysteem; Zakenmagazijn*.

Eigenschap is: *Archieffunctie; Proces van het archiefsysteem*.

Onderdeel van: *Informatiesysteem; Informatievoorziening*.

Zie ook: *Administratieve organisatie; Analoge beheeromgeving; Archief; Archival framework; Archiving by design; Beheersysteem; Business Information System; Digitale beheeromgeving; DOMEA-koncept; Hybride beheeromgeving; Informatiehuishouding; Informatie-infrastructuur; Kwaliteitssysteem; MSR; Record system; Repository; Zaaksysteem*.

Synoniem: *Archival system; Filing system; Record Keeping System; Records management system; Records system*.

In plaats van: *Archiefbeheersysteem; Archiveringssysteem*.

Archival information collection

- ~ An Archival Information Package whose Content Information is an aggregation of other Archival Information Packages.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 7 par 1

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1- 9

Domein term

Informatievoorziening

Informatievoorziening

Archival information collection

Afgekort met: *AIC*.
 Breder term: *Information collection*.
 Is / is een: *Archiefbestanddeel*.
 Onderdeel van: *Archival information package*.

Archival information package

~ An Information package, consisting of the Content Information and the associated Preservation Description Information, which is preserved within the OAIS.

Herkomst (nr. + titel):		Domein term
<i>In</i>	<i>4879 - Producer-Archive Interface Methodology Abstract Standard</i>	blz. 9 Informatievoorziening
	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	blz. 7 par 1 Informatievoorziening
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz 1- 9 Bewaarstrategie

Afgekort met: *AIP*.
 Breder term: *Information package*.
 Bevat: *AIP edition; AIP version; Archival information collection; Archival information unit; Derived AIP*.
 Beschrijft: *Associated Description; Package Description; Packaging Information*.
 Is / is een: *Archiefbestanddeel*.
 Zie ook: *Overgedragen digitaal archiefstuk; Preserved record*.

Archival information unit

~ An Archival Information Package where the Archive chooses not to break down the Content Information into other Archival Information Packages.

An AIU can consist of multiple digital objects (e.g., multiple files).

Herkomst (nr. + titel):		Domein term
<i>In</i>	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz. 1- 9 Bewaarstrategie

Afgekort met: *AIU*.
 Is / is een: *Archiefbestanddeel*.
 Onderdeel van: *Archival information package*.

Archival storage functional entity

~ The OAIS functional entity that contains the services and functions used for the storage and retrieval of Archival Information Packages.

Herkomst (nr. + titel):		Domein term
<i>In</i>	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz 1- 9 Bewaarstrategie

Breder term: *Functional entity*.
 Onderdeel van: *OAIS functional entity*.

Archive

~ An organization that intends to preserve information for access and use by a Designated Community.

Herkomst (nr. + titel):		Domein term
<i>In</i>	<i>4879 - Producer-Archive Interface Methodology Abstract Standard</i>	blz. 9 Informatievoorziening
	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	blz. 8 par 1 Informatievoorziening
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz 1- 9 Bewaarstrategie

Bevat: *Archive group; File; Record group; Series.*

Zoals: *Corporate memory.*

Is / is een: *Semantic capital.*

Engere term: *Alphabet-based archive; Audio-visual archive; Audiovisuelle Archive; Behördenarchive; Closed archive; Dark archive; Persistent archive.*

Onderdeel van: *Cultural heritage institution; GLAM.*

Is meervoud van: *Archiv.*

Zie ook: *File; Institution with archival holdings; Library, Archive, Museum; Open Archival Information System.*

Is enkelvoud van: *Archives.*

Synoniem: *Archief; Archiv; Archive; Archiveren; Archiviren.*

Attest

~ Een schriftelijk bewijs, een (officiële) verklaring die een mondelinge bewering versterkt, ondersteunt, wettigt.

Herkomst (nr. + titel):		Domein term
<i>In</i>	<i>10277 - Wikipedia Lemma: Attest</i>	Informatievoorziening

Onderdeel van: *Certificaat.*

Collection Description

- ~ A type of Package Description that is specialized to provide information about an Archival Information Collection for use by Access Aids.

Herkomst (nr. + titel):		Domein term	
<i>In</i>	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz. 8 par 1</i>	Informatievoorziening
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1- 9</i>	Bewaarstrategie

Bredere term: *Description*.

Bevat: *Overview Description*.

Onderdeel van: *Access*.

Common Services

- ~ The supporting services such as inter-process communication, name services, temporary storage allocation, exception handling, security, and directory services necessary to support the OAIS.

Herkomst (nr. + titel):		Domein term	
<i>In</i>	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz. 8 par 1</i>	Bewaarstrategie
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1- 9</i>	Bewaarstrategie

Bevat: *Directory service; Exception handling; Inter-proces communication; Name service; Security; Temporary storage allocation*.

Onderdeel van: *Open Archival Information System*.

Consumer

- ~ The role played by those persons, or client systems, who interact with OAIS services to find preserved information of interest and to access that information in detail.

This can include other OAISes, as well as internal OAIS persons or systems

Herkomst (nr. + titel):		Domein term	
<i>In</i>	<i>4879 - Producer-Archive Interface Methodology Abstract Standard</i>	<i>blz. 9</i>	Informatievoorziening
	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz. 8 par 1</i>	Informatievoorziening
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1-10</i>	Informatievoorziening

Is / is een: *Receiver*.

Is niet: *Producer*.

Onderdeel van: *Actor; Agent*.

Zie ook: *Client; Customer; Klant*.

Synoniem: *Afnemer; Consument; Gebruiker*.

Data Dissemination Session

~ A delivery of media or a single telecommunications session that provides Data to a Consumer.

The Data Dissemination Session format/contents is based on a data model negotiated between the OAIS and the Consumer in the request agreement.

This data model identifies the logical constructs used by the OAIS and how they are represented on each media delivery or in the telecommunication session.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-10

Domein term

Bewaarstrategie

Bredere term: *Session*.

Onderdeel van: *Media delivery; Telecommunication session*.

Zie ook: *Data Submission Session; Telecommunicatie; Transactie*.

Data management functional entity

~ The OAIS functional entity that contains the services and functions for populating, maintaining, and accessing a wide variety of information.

Some examples of this information are catalogs and inventories on what may be retrieved from Archival Storage, processing algorithms that may be run on retrieved data, Consumer access statistics, Consumer billing, Event Based Orders, security controls, and OAIS schedules, policies, and procedures.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-10

Domein term

Bewaarstrategie

Bredere term: *Functional entity*.

Onderdeel van: *OAIS functional entity*.

Data Object

~ Either a Physical Object or a Digital Object.

Herkomst (nr. + titel):

In 4879 - Producer-Archive Interface Methodology Abstract Standard blz. 9

4878 - Reference Model for an Open Archival Information System (OAIS) blz. 10 par 1

10272 - Reference Model for an Open Archival Information System (OAIS) blz. 1-10

Domein term

Bewaarstrategie

Bewaarstrategie

Bewaarstrategie

Bredere term: *Object*.

Bevat: *Digitaal bronobject*.

Is / is een: *Digital object; Physical object*.

Engere term: *Content Data Object*.

Onderdeel van: *Information object*.

Data Submission Session

Data Submission Session

~ A delivery of media or a single telecommunications session that provides Data to an OAIS.

The Data Submission Session format/contents is based on a data model negotiated between the OAIS and the Producer in the Submission Agreement.

This data model identifies the logical constructs used by the Producer and how they are represented on each media delivery or in the telecommunication session.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-11

Domein term

Bewaarstrategie

Zie ook: *Data Dissemination Session; Telecommunicatie; Transactie.*

Derived AIP

~ An AIP generated by extracting or aggregating information from one or more source AIPs.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 9 par 1

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-11

Domein term

Bewaarstrategie

Bewaarstrategie

Onderdeel van: *Archival information package.*

Zie ook: *Dissemination Information Package.*

Descriptive Information

~ The set of information, consisting primarily of Package Descriptions, which is provided to Data Management to support the finding, ordering, and retrieving of OAIS information holdings by Consumers.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 9 par 1

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-11

Domein term

Bewaarstrategie

Bewaarstrategie

Bredere term: *Information.*

Onderdeel van: *Metadata.*

Zie ook: *Ontsluitingsinformatie.*

Dienstverleningsovereenkomst

~ Overeenkomst waarin de voorwaarden voor het leveren van diensten zijn vastgelegd.

Herkomst (nr. + titel):

In 876 - Reference Manager

Domein term

Informatievoorziening

Afgekort met: *DVO.*

Bredere term: *Overeenkomst.*

Zie ook: *Dienstverleningsafpraak; Leveringsovereenkomst; Service Level Agreement; Verwerkingsovereenkomst.*

Digital Migration

- ~ The transfer of digital information, while intending to preserve it, within the OAIS. It is distinguished from transfers in general by three attributes:
- a focus on the preservation of the full information content;
 - a perspective that the new archival implementation of the information is a replacement for the old; and
 - an understanding that full control and responsibility over all aspects of the transfer resides with the OAIS.

Herkomst (nr. + titel):

Domein term

<i>In</i>	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz. 10 par 1</i>	<i>Bewaarstrategie</i>
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1-11</i>	<i>Bewaarstrategie</i>

Bredere term: *Migration.*

Bevat: *Refreshment; Repackaging; Replication; Transformation.*

Zie ook: *AIP version; Conversion; Transfer.*

Digital object

- ~ An object composed of a set of bit sequences.

Herkomst (nr. + titel):

Domein term

<i>In</i>	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz. 10 par 1</i>	<i>Bewaarstrategie</i>
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1-11</i>	<i>Bewaarstrategie</i>

Bredere term: *Object.*

Bevat: *Persistent object; Stored digital component.*

Zoals: *Data Object.*

Engere term: *Compound digital object; Stored digital object; Trustworthy Digital Object.*

Onderdeel van: *Informatieobject.*

Zie ook: *Analogue object; Component; Digitaal bronobject; Digital asset; Digital entity; Electronic record; MLG.*

Synoniem: *Digitaal object.*

Dissemination Information Package

- ~ An Information Package, derived from one or more AIPs, and sent by Archives to the Consumer in response to a request to the OAIS.

Herkomst (nr. + titel):

Domein term

<i>In</i>	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1-11</i>	<i>Bewaarstrategie</i>
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Bredere term: *Information package.*

Zie ook: *Beschikbaar digitaal archiefstuk; Derived AIP.*

Documenttype

Documenttype

~ Een beschrijving van de typerende kenmerken van een dataobject.

Herkomst (nr. + titel):

In 876 - Reference Manager

Domein term

Informatievoorziening

Beschreven in: *NEN 2084.*

Bredere term: *Type.*

Bevat: *Envelope; Recordtype.*

Zoals: *Dataset.*

Is / is een: *Redactionele vorm.*

Onderdeel van: *Informatieobjecttype; Klasse.*

Zie ook: *Besluittype; Business document layout; Contenttype; Externe kenmerken;
Informatietype; Interne kenmerken; Uiterlijke vorm.*

Synoniem: *Akentyp; Document type; Element name type; Redactionele vorm.*

In plaats van: *Documentsoort.*

Ethics Bluewashing

- ~ The malpractice of making unsubstantiated or misleading claims about, or implementing superficial measures in favour of, the ethical values and benefits of digital processes, products, services, or other solutions in order to appear more digitally ethical than one is.

Herkomst (nr. + titel):

Domein term

In *10287 - Translating Principles into Practices of Digital Ethics: Five Risks of Being Unethical*

Ethiek

Is / is een: *Malpractice.*

Ethics Dumping

- ~ The malpractice of
(a) exporting research activities about digital processes, products, services, or other solutions, in other contexts or places (e.g. by European organisations outside the EU) in ways that would be ethically unacceptable in the context or place of origin and
(b) importing the outcomes of such unethical research activities.

Herkomst (nr. + titel):

Domein term

In *10287 - Translating Principles into Practices of Digital Ethics: Five Risks of Being Unethical*

Ethiek

Is / is een: *Malpractice.*

Ethics Lobbying

- ~ The malpractice of exploiting digital ethics to delay, revise, replace, or avoid good and necessary legislation (or its enforcement) about the design, development, and deployment of digital processes, products, services, or other solutions.

Herkomst (nr. + titel):

Domein term

In *10287 - Translating Principles into Practices of Digital Ethics: Five Risks of Being Unethical*

Ethiek

Is / is een: *Malpractice.*

Ethics Shirking

- ~ The malpractice of doing increasingly less "ethical work" (such as fulfilling duties, respecting rights, and honouring commitments) in a given context the lower the return of such ethical work in that context is mistakenly perceived to be.

Herkomst (nr. + titel):

Domein term

In *10287 - Translating Principles into Practices of Digital Ethics: Five Risks of Being Unethical*

Ethiek

Is / is een: *Malpractice.*

Ethics Shopping

- ~ The malpractice of choosing, adapting, or revising ("mixing and matching") ethical principles, guidelines, codes, frameworks, or other similar standards (especially but not only in the ethical soft AI), from a variety of available offers, in order to retrofit some pre-existing behaviours

Ethics Shopping

(choices, processes, strategies, etc.), and hence justify them a posteriori, instead of implementing or improving new behaviours by benchmarking them against public, ethical standards.

Herkomst (nr. + titel):

In 10287 - Translating Principles into Practices of Digital Ethics: Five Risks of Being Unethical

Domein term

Ethiek

Is / is een: *Malpractice*.

Event Based Order

~ A request that is generated by a Consumer for information that is to be delivered periodically on the basis of some event or events.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 10 par 1
10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-11

Domein term

Bewaarstrategie

Bewaarstrategie

Onderdeel van: *Request*.

Zie ook: *Aanvraag; Adhoc Order; Order Agreement; Transactie*.

Federated Archives

- ~ A group of archives that has agreed to provide access to their holdings via one or more common finding aids.

Herkomst (nr. + titel):		Domein term
<i>In</i>	4878 - Reference Model for an Open Archival Information System (OAIS) blz. 10 par 1	Bewaarstrategie
	10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-11	Bewaarstrategie

Bredere term: *Archives*.

Zie ook: *Archiefportaal; Co-operating Archives; Global Community; Regionaal archief*.

Finding aid

- ~ A type of Access Aid that allows a user to search for and identify Archival Information Packages of interest.

Herkomst (nr. + titel):		Domein term
<i>In</i>	4878 - Reference Model for an Open Archival Information System (OAIS) blz. 10 par 1	Bewaarstrategie
	10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-11	Bewaarstrategie
<i>Zie ook</i>	3215 - ISAD(G) : general international standard archival description, second edition: adopted by the Ad Hoc Commission on Descriptive Standards, Stockholm, Sweden, 19-22 September 1999. blz. 10 0 Glossary of terms associated with the general rules	Informatievoorziening
	2160 - ISAD(G) : general international standard archival description: adopted by the Ad Hoc Commission on Descriptive Standards, Stockholm, Sweden, 21-23 January 1993: final ICA approved version. blz. 7 0 Glossary of terms	Informatievoorziening

Bredere term: *Aid*.

Bevat: *Administrative history*.

Zoals: *Guide; Inventory; Location index; Location register*.

Engere term: *Archive finding aid*.

Onderdeel van: *Access aid; Application; Finding tool; Retrieval system*.

Zie ook: *Retrieval Aid*.

Synoniem: *Instrument de recherche; Toegang*.

Fixity Information

- ~ The information which documents the mechanisms that ensure that the Content Information object has not been altered in an undocumented manner.

An example is a Cyclical Redundancy Check (CRC) code for a file.

Herkomst (nr. + titel):		Domein term
<i>In</i>	10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-11	Bewaarstrategie

Onderdeel van: *Authenticatie; Metadata; Preservation Description Information*.

Zie ook: *Cyclic redundancy check; Integriteitsinformatie*.

Global Community

~ An extended Consumer community, in the context of Federated Archives, that accesses the holdings of several archives via one or more common Finding Aids.

Herkomst (nr. + titel):

		Domein term
<i>In</i>	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i> blz. 10 par 1	Bewaarstrategie
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i> blz. 1-12	Bewaarstrategie

Bredere term: *Community*.

Is / is een: *Consumer community*.

Zie ook: *Blogosphere; Federated Archives; Social network*.

Independently Understandable

- ~ A characteristic of information that has sufficient documentation to allow the information to be understood and used by the Designated Community without having to resort to special resources not widely available, including named individuals.

Herkomst (nr. + titel):

<i>In</i>	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz. 10 par 1</i>	Domein term
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1-12</i>	Bewaarstrategie
			Bewaarstrategie

Zie ook: *Primary term.*

Informatiebeveiliging

- ~ Het geheel van preventieve, detectieve, repressieve en correctieve maatregelen alsmede procedures en processen die de beschikbaarheid, exclusiviteit en integriteit van alle vormen van informatie binnen een organisatie of een maatschappij garanderen, met als doel de continuïteit van de informatie en de informatievoorziening te waarborgen en de eventuele gevolgen van beveiligingsincidenten tot een acceptabel, vooraf bepaald niveau te beperken.

Herkomst (nr. + titel):

<i>In</i>	<i>10284 - Wikipedia Lemma: Informatiebeveiliging</i>	Domein term
		Informatievoorziening

Beschreven in: *NEN-ISO/IEC 27001; NEN-ISO/IEC 27002.*

Bredere term: *Beveiliging.*

Bevat: *BIVP; Gegevensbeveiliging; Risicobeheer.*

Zie ook: *Beveiligingsincident.*

Synoniem: *Data protection.*

Informatieobject

- ~ Een dataobject met metadata.

Herkomst (nr. + titel):

<i>In</i>	<i>876 - Reference Manager</i>	Domein term
<i>Nav</i>	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	Informatievoorziening
		Bewaarstrategie

Informatieobject

Bredere term: *Object*.

Bevat: *Bescheiden; Beschrijvingseenheid; Bronobject; Digitaal bestand; Digital asset; Digital object; Functionaliteit; Informatie; Origineel; Physical file; Placeholder.*

Zoals: *Archiefbestanddeel; Archiefstuk; Artefact; Bestanddeel; Dossier; Message; Record object; Reeks; Register; Verweesd werk; Website; Zaak.*

Eigenschap is: *Context; Gedrag; Inhoud; Structuur; Techniek.*

Is / is een: *Object van zorg; Procesobject; Waarderingseenheid.*

LIM - Zoals: *Generiek Informatieobject.*

LIM - Onderdeel van: *Context; Informatiemodel.*

Engere term: *Digitaal informatieobject; Generiek Informatieobject; Meta-informatieobject.*

Zie ook: *Archiefdocument; Archiefobject; Archival unit; Archivistische eenheid; Asset; Atomic; Gegevensdrager; Informatiedrager; Informatietype; Ketenoject; Record; Zoekstuk.*

Synoniem: *Document; Information object.*

In plaats van: *Archiefinformatie-element; Gegevensobject; Informatie-object.*

Information

~ Any type of knowledge that can be exchanged. In an exchange, it is represented by data.

An example is a string of bits (the data) accompanied by a description of how to interpret a string of bits as numbers representing temperature observations measured in degrees Celsius (the representation information).

Herkomst (nr. + titel):

			Domein term
<i>In</i>	<i>9613 - Advanced digital preservation</i>	<i>blz. 13</i>	<i>Bewaarstrategie</i>
	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz. 10 - 11 par 1</i>	<i>Bewaarstrategie</i>
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1-12</i>	<i>Bewaarstrategie</i>

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Herkomst (nr. + titel):

			Domein term
<i>In</i>	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	<i>blz 1-12</i>	<i>Bewaarstrategie</i>

Information

Bevat: *TGI*.

Is / is een: *Hyperobject*.

Engere term: *Audio-visual information; Biological information; Classified information; Content Information; Context information; Description Information; Descriptive Information; Diegetic information; Digital information; Disinformation; Economic information; Environmental information; Factual information; Feasibility information; Findable information; Geographic information; Information_about; Information-as-knowledge; Information-as-process; Information-as-thing; Mathematical information; Meaningful information; Misinformation; Naturalised information; Nondiegetic information; Packaging Information; Physical information; Preservation Description Information; Provenance Information; Recorded information; Representation Information; Rights information; Semantic information; Shannon information; Structure Information; Transdiegetic information; Trustworthy information; Truthful information; Well formed information.*

Onderdeel van: *Intelligence cycle; Knowledge*.

Zie ook: *Data; True data*.

Synoniem: *Informatie; Information*.

Information object

~ A Data Object together with its Representation Information.

Herkomst (nr. + titel):		Domein term
<i>In</i>	<i>4879 - Producer-Archive Interface Methodology Abstract Standard</i>	blz. 9 Informatievoorziening
	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	blz. 11 par 1 Bewaarstrategie
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz 1-12 Bewaarstrategie

Bredere term: *Object*.

Bevat: *Behaviour; Content Information; Data Object; Information package; Representation Information*.

Zoals: *Artifact*.

Engere term: *Document-like information object*.

Zie ook: *Informational object*.

Synoniem: *Document; Informatieobject*.

Information package

~ A logical container composed of optional Content Information and optional associated Preservation Description Information.

Associated with this Information Package is Packaging Information used to delimit and identify the Content Information and Package Description information used to facilitate searches for the Content Information.

Herkomst (nr. + titel):		Domein term
<i>In</i>	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz 1-12 Bewaarstrategie

Information package

Bredere term: *Package*.

Bevat: *Packaging Information; Preservation Description Information*.

Is / is een: *Logical container*.

Engere term: *Archival information package; Dissemination Information Package; Submission Information Package*.

Onderdeel van: *Dataobject; Dataset; Information object; Metadata*.

Zie ook: *Digitaal archiefstuk; Package Description*.

Information property

~ That part of the Content Information as described by the Information Property Description.

The detailed expression, or value, of that part of the information content is conveyed by the appropriate parts of the Content Data Object and its Representation Information.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-12

Domein term

Bewaarstrategie

Bredere term: *Property*.

Bevat: *Transformational information property*.

Onderdeel van: *Content Information; Documentation*.

Information property description

~ The description of the Information Property.

It is a description of a part of the information content of a Content Information object that is highlighted for a particular purpose.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-12

Domein term

Bewaarstrategie

Bredere term: *Property description*.

Onderdeel van: *Preservation metadata*.

Ingest functional entity

~ The OAIS functional entity that contains the services and functions that accept Submission Information Packages from Producers, prepares Archival Information Packages for storage, and ensures that Archival Information Packages and their supporting Descriptive Information become established within the OAIS.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-12

Domein term

Bewaarstrategie

Bredere term: *Functional entity*.

Onderdeel van: *OAIS functional entity*.

Knowledge Base

- ~ A set of information, incorporated by a person or system, that allows that person or system to understand received information.

Herkomst (nr. + titel):	Domein term
<i>In</i> 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 11 par 1	Bewaarstrategie
10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-12	Bewaarstrategie

Zie ook: *Kennis*.

Synoniem: *Basiskennis*.

Kwaliteit

- ~ Het geheel van kenmerken en inherente of specifiek benoemde eigenschappen van een product, persoon, proces, dienst en/of systeem die helpen aan te tonen dat het voldoet aan de verwachtingen of vastgelegde behoeften, eisen of specificaties.

Herkomst (nr. + titel):	Domein term
<i>In</i> 9466 - PRINCE2:2009 Glossary of Terms - English blz. 24	Projectmanagement

Bevat: *Adresseerbaarheid; Afdwingbaarheid; Afhankelijkheid; Archiefwaardig; Benaderbaarheid; Bijzonderheid; Compatibiliteit; Compliant; Conformant; Doelgerichtheid; Doelmatigheid; Doeltreffendheid; Echtheid; Hybriditeit; Integriteit; Kwaliteitszorg; Leefbaarheid; Onafhankelijkheid; Onechtheid; Onwaarheid; Professionaliteit; Representativiteit; Rommeligheid; Stroperigheid; Toelaatbaarheid; Veracity; Verbindbaarheid; Vernietigbaarheid; Viscositeit; Waarheid.*

Zoals: *Herhaalbaarheid; Proportionaliteit.*

Engere term: *Archiefkwaliteit; Culturele kwaliteit; Gebruikskwaliteit; Juridische kwaliteit; Luchtkwaliteit; Technische kwaliteit; Vakinhoudelijke kwaliteit.*

Onderdeel van: *Doelstelling; Informatiewaardeketen; Kernwaarde; PRINCE2 thema's.*

Zie ook: *Ability; Asset; Kwaliteitseisen; Kwantiteit; Norm; Normen; Principle; Vage normen.*

Synoniem: *Quality.*

Leveringsovereenkomst

- ~ Overeenkomst voor het aan derden voor gebruik of hergebruik beschikbaar stellen van gegevens of datasets.

Herkomst (nr. + titel):

In 876 - Reference Manager

Domein term

CAB 28 3 2019 Informatievoorziening

Bredere term: *Overeenkomst.*

Engere term: *Gegevensleveringsovereenkomst.*

Zie ook: *Dienstverleningsovereenkomst.*

Local Community

- ~ The community which would be served by the Archive outside of the context of Federated Archives.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-12

Domein term

Bewaarstrategie

Bredere term: *Community.*

Is / is een: *Consumer community.*

Zie ook: *Designated community.*

Long Term

- ~ A period of time long enough for there to be concern about the impacts of changing technologies, including support for new media and data formats, and of a changing Designated Community, on the information being held in an OAIS.

This period extends into the indefinite future.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-12

Domein term

Bewaarstrategie

Bredere term: *Term.*

Zie ook: *Bewaarstrategie; Long term preservation; Persistence.*

Synoniem: *Lange termijn.*

Long term preservation

- ~ The act of maintaining information, Independently Understandable by a Designated Community, and with evidence supporting its Authenticity over the Long Term.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-13

Domein term

Bewaarstrategie

Bredere term: *Preservation.*

Zie ook: *Behoud; Duurzaamheid; Long Term.*

Management

- ~ The role played by those who set overall OAIS policy as one component in a broader policy domain, for example as part as a larger organisation.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-12

Domein term

Bewaarstrategie

Bevat: *CPM; Proceseigenaar.*

Engere term: *Access management; Archiefmanagement; Archives and records management; Asset management; Business management; Calamiteitenmanagement; Case management; Change management; Collection management; Communicatiemanagement; Competentiemanagement; Configuratiemanagement; Configuration management; Crisismanagement; Disposition management; Document Management; E-mailmanagement; Facilitair management; Human Resource Management; Identity management; Incident management; Informatiemanagement; Item-level management; Kennismanagement; Kwaliteitsmanagement; Leveranciermanagement; Lifecycle management; Lijnmanagement; Problem management; Procesmanagement; Process management; Programmamanagement; Project management; Projectmanagement; Public management; Publishing management; Quality management; Records Management; Release management; Resource management; Risicomanagement; Risk management; Service management; Supply Chain Management; Veranderingsmanagement; Verandermanagement.*

Zie ook: *Actor; Beheer; Bestuur; Kritische succesfactor; Prestatie-indicator.*

Synoniem: *Verwaltung.*

Metadata

- ~ Data about other data.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 11 par 1

Domein term

Bewaarstrategie

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-13

Bewaarstrategie

Metadata

Beschreven in: *NEN-ISO 23081-1:2006*.

Bredere term: *Data*.

Bevat: *Aanvullend gegeven; Archivistische beschrijving; Beheerinformatie; Context informatie; Data dictionary; Date; Descriptive Information; Directory; Documentatie; Documentation; Element; Event comment; EXIF; Fixity Information; GILS; Identifier; Information package; Inleiding; Metadatabibliotheek; Metagegevens voor het beheren van archiefbescheiden; Namespace; Ontsluitingsinformatie; Packaging Information; Record profile; Sleutelgegevens; Verkeersgegevens; Wijzigingsgeschiedenis; Zaakgegevens.*

Is / is een: *Gedragsgegevens*.

Engere term: *Administratieve metadata; Administrative metadata; Archivistische metadata; Authority file; Compound metadata; Contextual metadata; Contextuele metadata; Descriptive metadata; Embedded metadata; Expliciete metadata; Impliciete metadata; Metadata description; Metadata for managing records; Metadata for records; Preservation metadata; Record metadata; Recordkeeping metadata; Records management metadata; Source metadata; Structural metadata; System metadata; Visuele metadata; Webmetadata.*

Onderdeel van: *Documentatie; Metadatamodel; Registreren; Schema*.

Zie ook: *Attribuut; Beschrijvingsstandaard; COinS; Content Information; Contextual metadata; Data Management Data; Documentair structuurplan; Documenting documentation; Fingerprint; Gegevensbankschema; Gestructureerde informatie; Informatie_over; IPTC; ISO 15836; ISO 23081; Kenmerktype; Metadata element; Metadataformaat; MIREG; Naamgeving; Naamgevingssysteem; NEN-ISO 15836; OAI-protocol; OpenURL; Procesregistratie; Registratiekenmerk; Relatie-informatie; STEP; Subject gateway; Topic maps; Value.*

Synoniem: *Meta-data; Métadonnées*.

In plaats van: *Meta informatie; Metagegevens*.

Non-reversible transformation

~ A Transformation which cannot be guaranteed to be a Reversible Transformation.

Herkomst (nr. + titel):

Domein term

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-13

Bewaarstrategie

Antoniem: *Reversible transformation.*

Bredere term: *Transformation.*

Bevat: *Conversion; Migration.*

Synoniem: *Onomkeerbare verwerking; Vervanging.*

Obfuscatie

- ~ Het verwarren van broncode met als doel de code er anders uit te laten zien, en toch de functionaliteit van de code behouden.

Herkomst (nr. + titel):

In 10282 - Wikipedia Lemma: Obfuscatie

Domein term

Informatievoorziening

Onderdeel van: *Programmeren.*

In plaats van: *Obfusceren.*

Open Archival Information System

- ~ An Archive, consisting of an organization, which may be part of a larger organization, of people and systems, that has accepted the responsibility to preserve information and make it available for a Designated Community.

It meets a set of responsibilities, as defined in section 4 (detailed models), that allows an OAIS Archive to be distinguished from other uses of the term 'Archive'.

The term 'Open' in OAIS is used to imply that this Recommendation and future related Recommendations and standards are developed in open forums, and it does not imply that access to the Archive is unrestricted.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-13

Domein term

Bewaarstrategie

Afgekort met: *OAIS.*

Bevat: *Archival Storage; Common Services; Data Management; Ingest.*

Onderdeel van: *Information system; Standaard.*

Zie ook: *Archive; Digitale bewaarplaats; E-depot; Preservation.*

Order Agreement

- ~ An agreement between the archive and the Consumer in which the physical details of the delivery, such as media type and format of Data, are specified.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 11 par 1

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-13

Domein term

Bewaarstrategie

Bewaarstrategie

Bredere term: *Agreement.*

Zie ook: *Adhoc Order; Event Based Order; Gebruiksovereenkomst; Verwerkingsovereenkomst.*

Ordering Aid

- ~ An application that assists the Consumer in discovering the cost of, and in ordering, AIPs of interest.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 12 par 1

Domein term

Informatievoorziening

Ordering Aid

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-13

Informatievoorziening

Bredere term: *Aid*.

Onderdeel van: *Access aid; Application*.

Other representation information

~ Representation Information which cannot easily be classified as Semantic or Structural.

For example software, algorithms, encryption, written instructions and many other things may be needed to understand the Content Data Object, all of which therefore would be, by definition, Representation Information, yet would not obviously be either Structure or Semantics.

Information defining how the Structure and the Semantic Information relate to each other, or software needed to process a database file would also be regarded as Other Representation Information.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz. 1-13

Domein term

Bewaarstrategie

Bredere term: *Representation Information*.

Overview Description

~ A specialization of the Collection Description that describes the collection as a whole.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 12 par 1

Domein term

Bewaarstrategie

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-13

Bewaarstrategie

Bredere term: *Description*.

Onderdeel van: *Collection Description*.

Package Description

~ The information intended for use by Access Aids.

Herkomst (nr. + titel):

In			Domein term
	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	blz. 12 par 1	Bewaarstrategie
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz 1-13	Bewaarstrategie

Beschreven in: *Archival information package.*

Bredere term: *Description.*

Beschrijft: *Content Information; Package Description Information.*

Onderdeel van: *Access.*

Zie ook: *Information package.*

Physical object

~ An object (such as a moon rock, bio-specimen, microscope slide) with physically observable properties that represent information that is considered suitable for being adequately documented for preservation, distribution, and independent usage.

Herkomst (nr. + titel):

In			Domein term
	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	blz. 12 par 1	Bewaarstrategie
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz. 1-13	Bewaarstrategie

Bredere term: *Object.*

Bevat: *Primary record.*

Zoals: *Artifact; Data Object.*

Preservation Description Information

~ The information which is necessary for adequate preservation of the Content Information and which can be categorized as Provenance, Reference, Fixity, and Context information.

Herkomst (nr. + titel):

In			Domein term
	<i>4878 - Reference Model for an Open Archival Information System (OAIS)</i>	blz. 12 par 1	Informatievoorziening
	<i>10272 - Reference Model for an Open Archival Information System (OAIS)</i>	blz 1-14	Informatievoorziening

Afgekort met: *PDI.*

Bredere term: *Information.*

Bevat: *Access rights information; Content Information; Context information; Fixity Information; Provenance Information; Reference Information.*

Onderdeel van: *Information package; Packaging Information.*

Zie ook: *Beheerinformatie; Preservation metadata.*

Preservation planning functional entity

~ The OAIS functional entity which provides the services and functions for monitoring the environment of the OAIS and which provides recommendations and preservation plans to ensure that the information stored in the OAIS remains accessible to, and understandable by,

Preservation planning functional entity

and sufficiently usable by, the Designated Community over the Long Term, even if the original computing environment becomes obsolete.

Herkomst (nr. + titel):

Domein term

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-14

Bewaarstrategie

Bredere term: *Functional entity*.

Onderdeel van: *OAIS functional entity*.

Procesobject

~ Het onderwerp waarop een zaak betrekking heeft en wat verandert door het proces.

Dit onderwerp is een object, subject of gebeurtenis ten aanzien waarvan een verandering plaatsvindt en dat gemonitord kan worden.

Herkomst (nr. + titel):

Domein term

In 10271 - Selectielijst voor de archiefbescheiden van gemeentelijke en intergemeentelijke organen opgemaakt of ontvangen vanaf 1 januari 2017 blz 23

Informatievoorziening

Bredere term: *Object*.

Zoals: *Archief; Collectie; Dataobject; Informatieobject; Ketenobject; Maatschappelijk object; Ruimtelijk object; Verzameling*.

Is / is een: *Object van zorg*.

Zie ook: *Gebeurtenis*.

Procestermijn

~ De procestermijn is de periode waarin het zaakdossier actief gebruikt en/of geraadpleegd wordt ter ondersteuning van andere processen van de organisatie.

Herkomst (nr. + titel):

Domein term

In 10271 - Selectielijst voor de archiefbescheiden van gemeentelijke en intergemeentelijke organen opgemaakt of ontvangen vanaf 1 januari 2017 blz 11

Informatievoorziening

Bredere term: *Termijn*.

Zie ook: *Bewaartermijn*.

In plaats van: *Gebruikstermijn*.

Provenance Information

~ The information that documents the history of the Content Information.

This information tells the origin or source of the Content Information, any changes that may have taken place since it was originated, and who has had custody of it since it was originated. The Archive is responsible for creating and preserving Provenance Information from the point of Ingest; however, earlier Provenance Information should be provided by the Producer. Provenance Information adds to the evidence to support Authenticity.

Provenance Information

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-14

Domein term

Bewaarstrategie

Bredere term: *Information.*

Onderdeel van: *Preservation Description Information.*

Zie ook: *Context information; Herkomst; Herkomstinformatie.*

Recommender system

- ~ A class of algorithms that address the recommendation problem using a content-based or collaborative filtering approach, or a combination thereof.

Herkomst (nr. + titel):

In 10278 - *Recommender Systems and their Ethical Challenges* blz. 4

Domein term

Ethiek

Afgekort met: *RS*.

Bredere term: *System*.

In plaats van: *Recommendation system*.

Reference Information

- ~ The information that is used as an identifier for the Content Information.

It also includes identifiers that allow outside systems to refer unambiguously to a particular Content Information. An example of Reference Information is an ISBN.

Herkomst (nr. + titel):

In 10272 - *Reference Model for an Open Archival Information System (OAIS)* blz 1-14

Domein term

Bewaarstrategie

Onderdeel van: *Preservation Description Information*.

Zie ook: *Context informatie; Verwijzingsinformatie*.

Reference Model

- ~ A framework for understanding significant relationships among the entities of some environment, and for the development of consistent standards or specifications supporting that environment.

A reference model is based on a small number of unifying concepts and may be used as a basis for education and explaining standards to a non-specialist.

Herkomst (nr. + titel):

In 4878 - *Reference Model for an Open Archival Information System (OAIS)* blz. 12 par 1
10272 - *Reference Model for an Open Archival Information System (OAIS)* blz 1-14

Domein term

Informatievoorziening

Informatievoorziening

Bredere term: *Model*.

Engere term: *Workflow reference model*.

Onderdeel van: *Framework*.

Zie ook: *Concept*.

Synoniem: *Referentiemodel*.

Refreshment

- ~ A Digital Migration where the effect is to replace a media instance with a copy that is sufficiently exact that all Archival Storage hardware and software continues to run as before.

Refreshment

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 12 par 1

Domein term

Informatievoorziening

Onderdeel van: *Digital Migration*.

Zie ook: *Repackaging*.

Repackaging

~ A Digital Migration in which there is an alteration in the Packaging Information of the AIP.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 12 par 1

Domein term

Bewaarstrategie

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-14

Bewaarstrategie

Engere term: *Information repackaging*.

Onderdeel van: *Digital Migration*.

Zie ook: *Refreshment*.

Replication

~ A Digital Migration where there is no change to the Packaging Information, the Content Information, and the PDI.

The bits used to represent these Information Objects are preserved in the transfer to the same or new media instance.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 13 par 1

Domein term

Bewaarstrategie

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-14

Bewaarstrategie

Is niet: *Duplication*.

Onderdeel van: *Digital Migration*.

Synoniem: *Replicatie*.

Representation Information

~ The information that maps a Data Object into more meaningful concepts.

An example of Representation Information for a bit sequence which is a FITS file might consist of the FITS standard which defines the format plus a dictionary which defines the meaning in the file of keywords which are not part of the standard.

Another example is JPEG software which is used to render a JPEG file; rendering the JPEG file as bits is not very meaningful to humans but the software, which embodies an understanding of the JPEG standard, maps the bits into pixels which can then be rendered as an image for human viewing.

Representation Information

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-14 1-15

Domein term

Bewaarstrategie

Bredere term: *Information.*

Bevat: *Semantic information; Structure Information.*

Engere term: *Other representation information.*

Onderdeel van: *Information object.*

Zie ook: *Cascading Style Sheet; Context; Documentary representations; Presentatie; Representatie; Representatie-informatie; Representation Network; Weergave.*

Representation Rendering Software

~ A type of software that displays Representation Information of an Information Object in forms understandable to humans.

Herkomst (nr. + titel):

In 4878 - Reference Model for an Open Archival Information System (OAIS) blz. 13 par 1

Domein term

Bewaarstrategie

10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-15

Bewaarstrategie

Bredere term: *Software.*

Retrieval Aid

~ An application that allows authorized users to retrieve the Content Information and PDI described by the Package Description.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-15

Domein term

Bewaarstrategie

Bredere term: *Aid.*

Is / is een: *Application.*

Onderdeel van: *Access aid.*

Zie ook: *Finding aid.*

Reversible transformation

~ A Transformation in which the new representation defines a set (or a subset) of resulting entities that are equivalent to the resulting entities defined by the original representation.

This means that there is a one-to-one mapping back to the original representation and its set of base entities.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-15

Domein term

Bewaarstrategie

Reversible transformation

- Antoniem: *Non-reversible transformation.*
- Bredere term: *Transformation.*
- Bevat: *Emulation.*
- Synoniem: *Omkeerbare verwerking.*

Search Session

- ~ Session initiated by the Consumer with the Archive during which the Consumer will use the Archive Finding Aids to identify and investigate potential holdings of interest.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-15

Domein term

Bewaarstrategie

Semantic information

- ~ Information about something.

Herkomst (nr. + titel):

In 10266 - Logic of Information

blz X Preface

Domein term

Filosofie

- ~ The Representation Information that further describes the meaning beyond that provided by the Structure Information.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-15

Domein term

Bewaarstrategie

Afgekort met: *SI*.

Antoniem: *Shannon information*.

Bredere term: *Information*.

Bevat: *Record*.

LIM - Bevat: *Meaningful information; Semantic content; Trustworthy information; Truthful information; Well formed information*.

LIM - Zoals: *Record*.

LIM - Eigenschap is: *Truthful*.

LIM - Synoniem *Semantic capital; Semantische informatie*.

Onderdeel van: *Representation Information*.

Zie ook: *Factual information; Semantic capital*.

Synoniem: *Semantic data; Semantische informatie*.

Semantisch kapitaalgoed

- ~ Alle informatie waarmee iemand in staat is iets betekenis te geven en te begrijpen.

Herkomst (nr. + titel):

In 876 - Reference Manager

Vertaling 10240 - Semantic Capital: Its Nature, Value, and Curation blz. 3

Domein term

Informatievoorziening

Filosofie

Bredere term: *Kapitaalgoed*.

Zoals: *Archief*.

Synoniem: *Semantic capital*.

Shannon informatie

- ~ Kwantitatieve, probabilistische, op signalen gebaseerde gegevens.

Shannon informatie

Herkomst (nr. + titel):

In 10266 - Logic of Information

Domein term

blz X Preface

ICT

Antoniem: *Semantische informatie.*Bredere term: *Informatie.***Shannon information**

~ Quantitative, probabilistic, signal based data.

Herkomst (nr. + titel):

In 10266 - Logic of Information

Domein term

blz. X Preface

ICT

Antoniem: *Semantic information.*Bredere term: *Information.***Structure Information**

~ The Representation Information that imparts meaning about how other information is organized.

For example, it maps bit streams to common computer types such as characters, numbers, and pixels and aggregations of those types such as character strings and arrays.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS)

Domein term

blz 1-15

Bewaarstrategie

Bredere term: *Information.*Onderdeel van: *Representation Information.***Submission Agreement**

~ The agreement reached between an OAIS and the Producer that specifies a data model, and any other arrangements needed, for the Data Submission Session.

This data model identifies format/contents and the logical constructs used by the Producer and how they are represented on each media delivery or in a telecommunication session.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS)

Domein term

blz. 1-15

Bewaarstrategie

Bredere term: *Agreement.***Submission Information Package**

~ An Information Package that is delivered by the Producer to the OAIS for use in the construction or update of one or more AIPs and/or the associated Descriptive Information.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS)

Domein term

blz 1-15

Bewaarstrategie

Submission Information Package

Afgekort met: *SIP*.

Bredere term: *Information package*.

Synoniem: *Aangeboden digitaal archiefstuk*.

Succession plan

- ~ The plan of how and when the management, ownership and/or control of the OAIS holdings will be transferred to a subsequent OAIS in order to ensure the continued effective preservation of those holdings.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-15

Domein term

Bewaarstrategie

Bredere term: *Plan*.

Synoniem: *Opvolgingsplan*.

Telkaart

~ Kaart om in te vullen bij de volkstelling

Herkomst (nr. + titel):

In 10283 - *Van Dale's Groot woordenboek der Nederlandsche taal.*

Domein term

Informatievoorziening

Bredere term: *Kaart.*

Is / is een: *Brondocument.*

Onderdeel van: *Bevolkingsboekhouding; Volkstelling.*

Transformation

~ A Digital Migration in which there is an alteration to the Content Information or PDI of an Archival Information Package.

For example, changing ASCII codes to UNICODE in a text document being preserved is a Transformation.

Herkomst (nr. + titel):

In 10272 - *Reference Model for an Open Archival Information System (OAIS)* blz 1-15

Domein term

Bewaarstrategie

Zoals: *Migration.*

Engere term: *Data transformation; Non-reversible transformation; Reversible transformation.*

Onderdeel van: *Digital Migration; Preservation strategy.*

Zie ook: *Transfer.*

Transformational information property

~ An Information Property the preservation of the value of which is regarded as being necessary but not sufficient to verify that any Non- Reversible Transformation has adequately preserved information content.

This could be important as contributing to evidence about Authenticity. Such an Information Property is dependent upon specific Representation Information, including Semantic Information, to denote how it is encoded and what it means.

(The term 'significant property', which has various definitions in the literature, is sometimes used in a way that is consistent with its being a Transformational Information Property).

Herkomst (nr. + titel):

In 10272 - *Reference Model for an Open Archival Information System (OAIS)* blz 1-16

Domein term

Bewaarstrategie

Onderdeel van: *Information property; Preservation metadata.*

In plaats van: *Significant property.*

Transleren

~ Op basis van een mapping tussen twee metadatastandaarden converteren van metadata.

Transleren

Herkomst (nr. + titel):

In 876 - Reference Manager

Domein term

Nav
verificatiegesprekke
n over systeem

Informatievoorziening

Zie ook: *Migreren; Omzetten; Verplaatsen.*

Synoniem: *Vertalen.*

Unit description

- ~ A type of Package Description that is specialized to provide information about an Archival Information Unit for use by Access Aids.

Herkomst (nr. + titel):

In 10272 - Reference Model for an Open Archival Information System (OAIS) blz 1-16

Domein term

Bewaarstrategie

Bredere term: *Description*.

Zie ook: *Unit of description*.

Verwerking

- ~ Een bewerking of een geheel van bewerkingen met betrekking tot gegevens of een geheel van gegevens, al dan niet uitgevoerd via geautomatiseerde procedés, zoals het verzamelen, vastleggen, ordenen, structureren, opslaan, bijwerken of wijzigen, opvragen, raadplegen, gebruiken, verstrekken door middel van doorzending, verspreiden of op andere wijze ter beschikking stellen, aligneren of combineren, afschermen, wissen of vernietigen van gegevens.

Herkomst (nr. + titel):

In 876 - Reference Manager

Nav 10120 - Algemene verordening gegevensbescherming art 4 - sub 2

Zie ook 4243 - Regels inzake de bescherming van art 1 - b

persoonsgegevens (Wet bescherming persoonsgegevens)

Domein term

Informatievoorziening

(generiek/niet toegewezer)

(generiek/niet toegewezer)

Zoals: *Afschermen; Afstoten; Aktualiseren; Aligneren; Archiveren; Behouden; Benutten; Beschikbaarstellen; Bewaren; Bijwerken; Blokkeren; Combineren; Doorzenden; Omzetten; Opnemen; Ordenen; Overbrengen; Overschrijven; Preserveren; Raadplegen; Verplaatsen; Verspreiden; Verstrekken; Verwijderen; Wijzigen.*

LIM - Is eigenschap van: *Techniek.*

Engere term: *Dataverwerking; Gegevensverwerking; Grensoverschrijdende verwerking; Informatieverwerking; Onomkeerbare verwerking; Onrechtmatige verwerking; Verwerking van gegevens; Verwerking van persoonsgegevens.*

Synoniem: *Processing; Verarbeitung.*

Verwerkingsovereenkomst

- ~ Overeenkomst waarin de voorwaarden voor verwerking van persoonsgegevens door derden is vastgelegd,

Herkomst (nr. + titel):

In 876 - Reference Manager

Domein term

Informatievoorziening

Bredere term: *Overeenkomst.*

Zie ook: *Dienstverleningsovereenkomst; Gebruiksovereenkomst; Gegevensleveringsovereenkomst; Order Agreement.*

Virtuele bibliotheek

- ~ 1. het totaal aan elektronische informatie waar iemand via netwerken toegang toe heeft (afhankelijk van hardware faciliteiten, abonnementen enz.) ;
2. uitbreiding van de rol van de bibliotheek in de informatieketen met betrekking tot selectie, ontsluiting en beschikbaarstelling van elektronische publicaties, die niet noodzakelijkerwijs deel uit maken van het 'bezit' van de betreffende bibliotheek.

Herkomst (nr. + titel):

In 3628 - virtuele bibliotheek, definitie van kernbegrippen

Deel II:
Alfabetische
termenlijst

Domein term

Bibliothek

Bredere term: *Bibliotheek.*

Bevat: *Virtuele collectie.*

Synoniem: *Digitale bibliotheek.*

Virtuele collectie

- ~ Een op inhoudelijke of formele gronden afgebakende verzameling elektronische informatiebronnen waarvoor de verantwoordelijkheid voor beheer en beschikbaarstelling geheel of gedeeltelijk bij de bibliotheek ligt.

Herkomst (nr. + titel):

In 3628 - virtuele bibliotheek, definitie van kernbegrippen

Deel II:
Alfabetische
termenlijst

Domein term

Bibliolitheek

Bredere term: *Collectie*.

Onderdeel van: *Virtuele bibliotheek*.

Referenties:

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